

Melbourne Dental School Research Funds Policy

MDS RESEARCH GRANTS FOR STUDENTS



Policy Summary and Conditions

The Research Committee of the Melbourne Dental School invites applications for research funding annually from the following students:

- Research (PhD, MPhil, BSc Hons, BOH Hons, BBMed Hons) and Coursework Specialist Students (DCD & Graduate Diploma)
- Third Year BOH students (to support their final year project)
- DDS students (to support their research project)

NB: Staff who are also Research Higher Degree students are not eligible to receive this funding.

Research funding

Funding can cover expenses such as small equipment and consumables. However, some items cannot be claimed. Please refer to the following table when applying.

Claimable expenses	Non-Claimable Expenses
Small equipment, maintenance, and consumables	Travel, accommodation, and conference registration costs*
Faculty/University equipment platforms, e.g. SEM charges†	Printing and binding of thesis, posters, laminating
Computer software of a specialized nature used for conducting research (subject to discussions with Mr Chau Nguyen)	Computer hardware (including laptops, ipads, DVDs, CDs, USBs, and external hard drives), online survey tools**, and phones
Statistical advice or referral to other statistical resources.	'Miscellaneous' expenses and food whilst on University approved travel
Photography and audio-visual equipment to enable research to be undertaken (subject to prior consultation with Mr Chau Nguyen).	Any equipment already available for use within the school, including laboratory items.

* Funding for conferences should be applied for via the Student Travel Award.

** The survey tool [Qualtrics](#) is free for all students and staff to use.

† In order to determine costs for budget submission please contact Ms Rita Paolini, rita.paolini@unimelb.edu.au.

Any form of equipment approved for purchase remains the property of the Melbourne Dental School upon completion of the research project.

School Resources

Prior to applying for funding, students are advised to consult Mr Chau Nguyen (via mds-facilities@lists.unimelb.edu.au) and Ms Rita Paolini (rita.paolini@unimelb.edu.au) in relation to school resources which can reduce costs incurred for research projects. Not all items can be included in your budget request - see above Claimable/Non-Claimable Expenses table.

The following items should be obtained from the school before being sourced externally:

- Computer hardware including DVDs, CDs, USBs, external hard drives etc,
- Computer Software of a specialised nature for conducting research

Retrospective Funding

The Melbourne Dental School will not accept applications for retrospective funding. It is both the student/s' and supervisor's responsibility to ensure that applications are submitted during the period of candidature.

Submission

Applications are to be submitted to the Dental School office by COB of the specified date.

Late applications will not be considered.

Successful Applicants

Successful applicants will be notified via their **university email account** of the outcome of their application. Funds will be allocated to the supervising academic in the case of DDS students. All other students will be allocated funds via reimbursement of invoices produced after a Purchase Requisition has been approved.

Ethics Approval

Funding for projects that require human or animal ethics will be contingent on obtaining ethics approval. Funding will not be released until a formal letter of ethics approval is presented to the Research Administrators.

For further information, please contact the Research Administrator via: mds-researchsupport@unimelb.edu.au